



CITY OF HALF MOON BAY

Building Division

501 Main Street
Half Moon Bay, Ca 94019
(650)712-6660 - Fax (650) 726-8261
Email: building@hmbcity.com

PERMIT No.
(FOR INTERNAL USE ONLY)

APPLICATION FOR BUILDING PERMIT

(COMPLETE ALL FIELDS BELOW, PRINT CLEARLY AND IDENTIFY THE APPLICANT BY CHECKING THE APPROPRIATE BOX)

ADDRESS OF PROPOSED CONSTRUCTION:

SCOPE OF WORK:

ESTIMATED COST OF WORK:

CONTACT INFORMATION:

PROPERTY OWNER:

APPLICANT:

NAME: _____ PHONE #: _____

ADDRESS: _____

EMAIL ADDRESS: _____

CONTRACTOR INFORMATION:

APPLICANT:

COMPANY NAME: _____ PHONE #: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____ CA LIC #: _____

WORKERS' COMP: _____ POLICY #: _____

DESIGNER INFORMATION:

APPLICANT:

ARCHITECT **ENGINEER** **OTHER:** _____

NAME: _____ PHONE #: _____

ADDRESS: _____

EMAIL ADDRESS: _____ LIC #: _____

All provisions of the building code and other City ordinances will be complied with, whether specified herein or not. Plans approved by Department form a part this application. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I further certify that I am authorized by the owner to make the foregoing application and that before I accept my permit for which this application is made, the owner shall be made aware of all conditions of the permit. I understand that if I knowingly make any false statement herein I am subject to such penalties as may be prescribed by law or ordinance.

APPLICANT'S SIGNATURE: _____

DATE: _____

PERMIT APPLICATION TIPS

- **Permit payment options:** over the phone with credit or debit cards; mailed check payable to **City of Half Moon Bay**; in person, visiting City Hall, we accept cash, credit cards, debit cards, checks.
- Residents of **El Granada** and **Miramar** have mailing addresses listed under Half Moon Bay. These cities are under the jurisdiction of San Mateo County. Please verify the project address before coming into the City of Half Moon Bay.
- If the project is in a homeowner's association (HOA) such as Ocean Colony and if the project includes exterior modifications (e.g. re-roof, window replacement, re-siding, deck replacement, etc), HOA approval is required. An approval letter from the HOA is required prior to start construction.
- All businesses (e.g. **contractors, sub-contractors, designers**, etc) that conduct business in the City of Half Moon Bay **are required** to have a **valid business license** while working within city limits. Please contact the City of Half Moon Bay Business Support Center anytime Monday through Friday from 8:00am to 5:00pm at: **(650) 443-9050**; email: **support@hdlgov.com**; apply online: **http://halfmoonbay.hdlgov.com**; apply by mail: **8839 N Cedar Ave # 212 Fresno, CA 93720-1832**
- For Building Permit Inspections, go to: **https://www.half-moon-bay.ca.us/182/Building-Inspection** at least 48 hrs. in advance. Building Inspections are performed from Monday through Thursday. For after regular inspection hours, call one week ahead of the day of the inspection, fees apply.
- If the project involves the addition of water fixtures, please contact the Coastside County Water District (CCWD) at (650) 726-4405 to verify adequate water capacity of the water meter.
- For Fire Sprinklers inspections, contact the Coastside Fire Protection District (CFPD) at **cfpdfiremarshal@fire.ca.gov**



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Building Department

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Sub-Contractors List

This form shall be attached to all building inspection worksheets. Each contractor must have a current Half Moon Bay City business license on file PRIOR to beginning work on the job. Apply via the website <https://halfmoonbay.hdlgov.com/> or phone at 888.602.0239. This will be confirmed before a building final and/ or issuance of a Certificate of Occupancy at the completion of the job.

Owners Name: _____

Project Address: _____

General Contractor _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Project manager _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Architect/ Designer _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Engineer _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Geotechnical Soil Engineer _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Land Surveyor _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Title 24 Provider _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Grading _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Foundation _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Utility Contractor/ Installer _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Carpentry _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Plumbing _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Mechanical _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Electrical _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Alarm / Intercom/ Network _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Solar _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Vacuum _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Sprinklers _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Fire Alarm Monitoring _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Fire Hood & Duct _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Insulation _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Drywall _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Plaster _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Masonry _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Roofing

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Garage Door

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Stucco

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Paint

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Cabinetry

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Tile Contractor

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Counters

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Flooring

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Manufactured Fireplace

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Shower Door _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Paving _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Concrete / Flat Work _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Landscaping _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Pool/ Spa _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Fencing _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Other Contractors _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Other Contractors _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____

Other Contractors _____

Address: _____ City _____ Zip: _____

Phone #: _____ State Contractors License No. _____

Half Moon Bay Business License #: _____ Work Start: _____