



**AGENDA  
CITY OF HALF MOON BAY  
COMMUNITY DEVELOPMENT DIRECTOR HEARING  
&  
ADMINISTRATIVE ACTIONS**

**WEDNESDAY, SEPTEMBER 22, 2021  
4:30 PM**

**ALL REMOTE PUBIC HEARING**

**Community Development Director: Jill Ekas**

In accordance with the San Mateo County Health Officer's March 16, 2020 and March 31, 2020 Shelter-In-Place Orders and Governor Newsom's Executive Order No-29-20, this will be a teleconference meeting without a physical location to help stop the spread of COVID-19. This meeting will be conducted entirely by remote participation, in compliance with the Governor's Executive Order N-29-20 allowing for deviation of teleconference rules required by the Ralph M. Brown Act. This meeting will be conducted via Zoom Webinar. Members of the public are welcome to login into the webinar as Attendees. During any public comment portions, attendees may use the "raise your hand" feature and will be called upon and unmuted when it is your turn to speak. Members of the public are welcome to submit comments (in accordance with the three-minute per speaker limit) via email to [bjett@hmbcity.com](mailto:bjett@hmbcity.com) prior to the meeting.

**I. DIRECTOR HEARING ITEMS – No Public Hearing Items, no public hearing**

**II. ADMINISTRATIVE ACTION ITEMS (NO HEARING OR PRESENTATION REQUIRED):**

**In effort to allow public to stay involved during COVID, we will be opening a Live Zoom Webinar to allow public to participate in Administrative Action Meetings.**

**Please click the link below to join the webinar:**

[Click here to join the Administrative Action meeting](#)

**Webinar ID: 851 6905 3828**

**Passcode: 712712**

Phone: 1-408-638-0968, 85169053828#, \*712712#

**ITEM 1:**

|                                 |   |
|---------------------------------|---|
| <b>Project:</b>                 | Administrative Coastal Development Permit to construct a new detached 749 square foot accessory dwelling unit behind an existing single-family residence. |
| <b>File Number</b>              | PDP-21-025  |
| <b>Site Location</b>            | 240 Myrtle Street / APN: 064-052-350  |
| <b>Applicant/Property Owner</b> | Richard Herbert   |
| <b>Project Planner</b>          | Brittney Cozzolino; <a href="mailto:bcozzolino@hmbcity.com">bcozzolino@hmbcity.com</a> ; 650-750-2014   |