

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
I. ADMINISTRATION						
1	Administrative Fees					
	1. First Returned Item	101-210-4901	Each	[1]	\$ 25.00	\$ 25.00
	2. Each Additional Item	101-210-4901	Each	[1]	\$ 39.00	\$ 35.00
	3. Credit Card Convenience Fee	101-210-4901	Surcharge on charges \$30 and more	[5]	2.4%	2.4%
2	Duplication					
	1. Photocopies	101-140-4901	Per Page		\$ 0.25	\$ 0.10
	2. Municipal Code Book	101-140-4901	Per Book	[2]	Available online	Available online
	3. Bound Reports	101-140-4901	Per Report		Actual Cost	Actual Cost
	4. Budget	101-210-4901	Each	[2]	Available online	Available online
	5. Annual Comprehensive Financial Report (ACFR)	101-210-4901	Each	[2]	Available online	Available online
3	City Clerk					
	1. Election Filing Fee	101-110-4901	Each	[4]	\$ 25.00	\$ 25.00
	2. Candidate Printing Fee	101-110-4901	Deposit	[3]	Set by County	Set by County
4	Staff Research					
	1. City Manager's Office	101-120-4901	Per Quarter Hour		\$ 67.00	\$ 78.00
	2. Finance Department	101-210-4901	Per Quarter Hour		\$ 56.00	\$ 74.00
	4. Planning Department	101-710-4901	Per Quarter Hour		\$ 64.00	\$ 76.00
	5. Building Department	101-720-4901	Per Quarter Hour		\$ 47.00	\$ 73.00
	6. Public Works Department - Engineering	101-420-4901	Per Quarter Hour		\$ 57.00	\$ 89.00
	7. Public Works Department - Maintenance	101-430-4901	Per Quarter Hour		\$ 49.00	\$ 56.00
	8. Police - Sworn	101-310-4901	Per Quarter Hour		\$ 61.00	\$ 80.00
	9. Police - Non Sworn	101-310-4901	Per Quarter Hour		\$ 21.00	\$ 32.00
5	Private Alarm Permits (Chapter 9.10)					
	1. Alarm Permit	101-310-4202	Annually		\$ 58.00	\$ 74.00
	2. False Alarm Response with Permit			[8]		

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	1st & 2nd Alarms	101-310-4202	No fee		No Charge	No Charge
	3rd Alarm	101-310-4202	Each		\$ 58.00	\$ 50.00
	4th Alarm	101-310-4202	Each		\$ 121.00	\$ 100.00
	5th Alarm	101-310-4202	Each		\$ 183.00	\$ 150.00
	6th Alarm and responses thereafter	101-310-4202	Each		\$ 245.00	\$ 200.00
	3. False Alarm Response without Permit			[8]		
	1st & 2nd Alarms	101-310-4202	per response		\$ 58.00	\$ 50.00
	3rd Alarm	101-310-4202	per response		\$ 121.00	\$ 100.00
	4th Alarm	101-310-4202	per response		\$ 152.00	\$ 150.00
	5th Alarm	101-310-4202	per response		\$ 213.00	\$ 200.00
	6th Alarm and responses thereafter	101-310-4202	per response		\$ 306.00	\$ 250.00
6	Film Permit (Chapter 9.74)			[9]	\$ 576.00	\$ 576.00
	City Support Services During Filming Event	101-101-4201	Per Hour / Actual Cost		NEW	Actual Cost
	Use of City Facilities	101-101-4201	Per Event		NEW	per Facilities Rental Schedule
7	Special Event Permits			[6]		
	Small Ceremonies (Wedding)	101-610-4204	Per Event	[9]	\$ 224.00	\$ 224.00
	Minor Event: Block Parties, Fundraisers	101-610-4204	Per Event	[9]	\$ 224.00	\$ 224.00
	Major Event: Miscellaneous Events, Carnival/Circus, Parade, Race, Rodeo, Amusement Concession, etc.	101-610-4204	Per Event		\$ 448.00	\$ 2,707.00
	City Staff Support to Special Events	101-610-4204	Each		NEW	Actual Cost
8	Street Closure		Per Request		Actual Cost	Actual Cost
9	Poplar Beach Parking			[7]		
	Vehicles less than 20 feet	101-430-4720	Per 12 hours		\$ 10.00	\$ 10.00
	Horse trailers and vehicles longer than 20 feet	101-430-4720	Per 12 hours		\$ 15.00	\$ 15.00
	Annual Permit	101-430-4720	12 month permit		\$ 165.00	\$ 165.00
	Nine-month Permit	101-430-4720	9 month permit		\$ 90.00	\$ 90.00

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Replacement Parking permit	101-430-4720	Each		\$ 30.00	\$ 30.00
10	Professional Dog Walker permit		Per Year		\$ 200.00	\$ 599.00
11	Personal Dog Walker permit (3-6 dogs)		Per Year		\$ 75.00	\$ 158.00
12	Violations of Municipal Code other than building or safety provisions					
	1 First Violation		Each		\$ 100.00	\$ 100.00
	2 Second Violation within one calendar year		Each		\$ 200.00	\$ 200.00
	3 Third or subsequent violations within one calendar year		Each		\$ 500.00	\$ 500.00
13	Violations of building or safety provisions of the Municipal Code					
	1 First Violation		Each		\$ 100.00	\$ 100.00
	2 Second Violation within one calendar year		Each		\$ 500.00	\$ 500.00
	3 Third or subsequent violations within one calendar year		Each		\$ 1,000.00	\$ 1,000.00

Notes

- [1] Fees set by California Civil Code Ch. 522 Sec. 1719. Additional charges may apply if not paid within 30 days of the receipt of the letter. See CA Civil Code Ch.
- [2] Available on-line at <http://www.hmbcity.com>
- [3] Total cost equal to 100% of printing, handling, translating, and mailing costs. Deposit rate set by County of San Mateo and is subject to change.
- [4] Rate is established by the California Code, Elections Code - ELEC § 10228
- [5] Fee set by City at actual cost
- [6] Special Event fees may be waived by the City Manager for NPDES related volunteer events
- [7] Poplar Beach Parking fees may be waived by the City Manager for NPDES related volunteer events
- [8] HMBMC 9.10.240 - False alarms emanating from alarm systems which do not have a current permit under this chapter shall pay a civil penalty of fifty dollars for each such false alarm, in addition to any other chapter required. (Ord. 7-93 §1(part), 1993).
- [9] Film Permits, Small Ceremonies Permits, and Minor Event Permits are subject to change at a later date

II. BUILDING ^{[1][2]}						
0	Building Hourly Rates (minimum 2 hours)	101-720-4422	per hour		\$ 191.00	\$ 294.00
	Inspections outside of normal business hours	101-720-4422	per hour		\$ 286.50	\$ 294.00
	Inspection on Sundays and Holidays	101-720-4422	per hour		\$ 382.00	\$ 294.00
	Reinspection fees	101-720-4422	per hour		\$ 191.00	\$ 294.00
	Inspection for which no fee is specifically indicated	101-720-4422	per hour		\$ 191.00	\$ 294.00

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
1	Building Permit Fee for Alterations, Additions, and New Construction (based on valuation of improvement)					
	Valuation (\$)					
	0 - 500	101-720-4422	per permit		\$ 191.00	\$ 383.00
	501 - 2,000		valuation			
	First 500	101-720-4422			\$ 258.00	\$ 383.00
	Each Additional 100 or fraction thereof	101-720-4422			\$ 12.00	\$ 21.00
	2,001 - 25,000		valuation			
	First 2,000	101-720-4422			\$ 479.00	\$ 707.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 1.00	\$ 3.00
	25,001 - 50,000		valuation			
	First 25,000	101-720-4422			\$ 540.00	\$ 796.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 5.00	\$ 10.00
	50,001 - 100,000		valuation			
	First 50,000	101-720-4422			\$ 722.00	\$ 1,061.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 3.00	\$ 5.00
	100,001 - 500,000		valuation			
	First 100,000	101-720-4422			\$ 902.00	\$ 1,326.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 3.00	\$ 5.00
	500,001 - 1,000,000		valuation			
	First 500,000	101-720-4422			\$ 2,413.00	\$ 3,537.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 5.00	\$ 9.00
	1,000,001 - 2,500,000		valuation			
	First 1,000,000	101-720-4422			\$ 5,792.00	\$ 8,490.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 6.00	\$ 0.50
	2,500,001 - 5,000,000		valuation			
	First 2,500,000	101-720-4422			\$ 14,792.00	\$ 9,375.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 6.00	\$ 0.30
	5,000,001 and above		valuation			
	First 5,000,000	101-720-4422			\$ 29,792.00	\$ 10,259.00
	Each Additional 1,000 or fraction thereof	101-720-4422			\$ 6.00	\$ 2.00
2	Building Plan Check Fee				65% of Building Permit Fee	65% of Building Permit

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	City Processing Fee	101-720-4422			20% of Plan Check Fee	20% of Plan Check Fee
	Third Party Consultant		per project		80% of Plan Check Fee	80% of Plan Check Fee
MISCELLANEOUS FEES - FLAT RATE PERMITS						
3	Address Assignment					
	Residential	101-720-4422	per permit		\$ 95.50	\$ 147.00
	Non-Residential	101-720-4422	per hour		\$ 191.00	\$ 294.00
4	Demolition	101-720-4422	up to 2 hours		\$ 384.00	\$ 442.00
5	Re-Roof					
	Single Family Residential	101-720-4422	each		\$ 286.50	\$ 333.00
	Multifamily/Non-Residential (less than 5,000 sq. ft.)	101-720-4422	each		\$ 426.00	\$ 495.00
	Multifamily/Non-Residential (greater than 5,000 sq. ft.)	101-720-4422	valuation		See Building Valuation	See Building Valuation
6	Solar/Photovoltaic - per GC 66015			[3]		
	Photovoltaic Residential System (Up to 15kW)	101-720-4422	per permit		\$191/hr.	\$ 450.00
	For each kW over 15 kW	101-720-4422	per kW		\$191/hr.	\$ 15.00
	Photovoltaic Commercial Systems (Up to 50 kW)	101-720-4422	per permit		\$191/hr.	\$ 697.44
	Between 51kW and 250kW	101-720-4422	per kW		\$191/hr.	\$ 0.90
	Photovoltaic Commercial Systems (250kW)	101-720-4422	per permit		\$191/hr.	\$ 836.93
	For each kW over 250kW	101-720-4422	per kW		\$191/hr.	\$ 3.35
MECHANICAL, ELECTRICAL, PLUMBING PERMIT AND PLAN CHECK FEES (WHEN ASSOCIATED WITH A BUILDING PERMIT)						
7	New Residential Buildings					
	For new multifamily residential buildings (apartments and condominiums) having three or more living units, including the area of garages, carports, and other non-commercial automobile storage areas constructed at the same time, per square foot	101-720-4422	per 100 s.f.		\$ 16.00	\$ 23.00

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	For new single and two-family residential buildings, including the area of garages, carports and other minor accessory buildings constructed at the same time, per square foot	101-720-4422	per 100 s.f.		\$ 16.00	\$ 23.00
	<i>For other types of residential occupancies and alteration, and modifications to existing residential buildings, use the UNIT FEE SCHEDULE</i>					
8	New Non-Residential Buildings					
	For new non-residential buildings including the area of garages, storage rooms, mechanical rooms, utility rooms and other areas constructed at the same time, per square foot					
	For new non-residential buildings less than 5,000 square feet	101-720-4422	per 100 s.f.		varies - itemized	\$ 23.00
	For new non-residential buildings greater than 5,000 square feet	101-720-4422	per 100 s.f.		varies - itemized	\$ 17.00
	MECHANICAL, ELECTRICAL, PLUMBING PERMIT AND PLAN CHECK FEES (WHEN NOT ASSOCIATED WITH A BUILDING PERMIT)					
9	Stand Alone MPE Permit					
	Residential					
	Single Item Permit from lists below, assumes 1 inspection	101-720-4422	each		\$ 46.00	\$ 260.00
	Single Item Permit, Water Heater Only	101-720-4422			\$ 46.00	\$ 132.00
	2 - 3 items from the lists below, assumes 1 inspection required	101-720-4422	per permit		NEW	\$ 378.00
	4 - 6 items, assumes 1 inspection required	101-720-4422	per permit		NEW	\$ 545.00
	Additional Inspection Required	101-720-4422	per inspection		NEW	\$ 235.00
	Greater than 6 items - please see Valuation Tables	101-720-4422	per permit		See Valuation	See Valuation
	Commercial					
	please see Valuation Tables	101-720-4422	per permit		See Valuation	See Valuation
10	Mechanical Permit Item List	101-720-4422				
	FAU less than 100,000 Btu/h	101-720-4422				
	FAU greater than 100,000 Btu/h	101-720-4422				
	Mechanical Alteration / Repair Minor (1 inspection assumed)	101-720-4422				
	Hood/Vent System	101-720-4422				
11	Electrical Permit Item List					
	Generator	101-720-4422				

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Services under 600 volts, 400 amps or less	101-720-4422				
	Services of 600 volts or less and over 400 amperes to 1000 amperes in rating	101-720-4422				
	Services over 600 volts or over 1000 amperes in rating	101-720-4422				
	Electric Meter Reset	101-720-4422				
	Subpanel	101-720-4422				
	Temporary Power	101-720-4422				
	Lighting Poles	101-720-4422				
	First pole	101-720-4422				
	Each additional	101-720-4422				
	Other Minor Electrical Alteration/Repair (1 inspection assumed)	101-720-4422				
12	Plumbing Permit Item List					
	Water Service	101-720-4422				
	Sewer/Septic	101-720-4422				
	Trap/Interceptor	101-720-4422				
	Gas Line Air Test	101-720-4422				
	Other Minor Plumbing Alteration/Repair (1 inspection assumed)	101-720-4422				
	ADDITIONAL SERVICES					
13	Business License Inspection	101-720-4422	per 1/2 hr.		\$ 95.00	\$ 147.00
14	Fee for 4th review onwards-charged on hourly basis	101-720-4422	per hour		\$ 191.00	\$ 294.00
15	Fire Plan Check Administration Fee	101-720-4422	per 1/2 hr.		\$ 95.00	\$ 147.00
16	General Plan Fee	101-720-4422	valuation		0.25% Permit Valuation	16%
17	Miscellaneous Plan Review	101-720-4422	per hour		\$ 191.00	\$ 294.00
18	Permit Fees for Work Without Valid Permit (Bldg., Elec, Mech, Plmb, Encroach, Grading)		Fine / Penalty		2 X Permit Fee	2 X Permit Fee

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
19	Permit Reactivation	101-720-4422	per permit		NEW	\$ 294.00
20	Plan Revision	101-720-4422	per hour		\$ 191.00	\$ 294.00
21	Pre-Site Inspection	101-720-4422	per hour		\$ 191.00	\$ 294.00
22	Refund (Update Refund Policy)	101-720-4422	per 1/2 hr.		\$ 95.00	\$ 147.00
23	Replaced Job Cards	101-720-4422	each		NEW	\$ 73.00
24	Special Structural Inspection Fee - Deposit to be determined by Public Works Director at time of application per Public Works Hourly Rate		deposit		\$ 233.00	\$ 294.00
25	Transfer of Permit to New Property Owner	101-720-4422	each		NEW	\$ 294.00
26	Fees for Services Otherwise not Listed	101-720-4422	per hour		NEW	\$ 294.00

Notes

[1] The General Plan fee will be applied to all residential/commercial/industrial new construction and/or addition permits. The fee will be 1% (\$2.50/\$1000) of the valuation of the construction/addition.

[2] Permit fees for work done without a valid permit are 2x the applicable permit fee

[3] For photovoltaic systems, total permit fees, including applicable Permit Issuance and Filing Fees, Automation Fees, Community Planning Fees, and other mandated fees shall not exceed amounts authorized via Government Code Section 66015.

III. PUBLIC WORKS ^{[3] [4] [5] [8] [9]}						
0	Public Works Hourly Rate	101-420-4442	per hour		\$ 233.00	\$ 357.00
1	Public Improvement Plan Check Fee (including grading)			[1]		
	<i>Valuation (\$)</i>					
	\$ 10,000.00	101-420-4421	Base Fee @ \$10,000		\$ 976.00	\$ 1,429.00
	each additional \$1,000 or fraction thereof	101-420-4421	each add'l \$1,000		\$ 47.00	\$ 71.00
	\$ 100,000.00	101-420-4421	Base Fee @ \$100,000		\$ 5,369.00	\$ 7,862.00
	each additional \$1,000 or fraction thereof	101-420-4421	each add'l \$1,000		\$ 39.00	\$ 59.00

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	\$ 500,000.00	101-420-4421	Base Fee @ \$500,000		\$ 21,726.00	\$ 31,807.00
	each additional \$1,000 or fraction thereof	101-420-4421	each add'l \$1,000		\$ 41.00	\$ 63.00
2	Construction Inspection			[1]		
	<i>Valuation (\$)</i>					
	\$ 10,000.00	101-420-4421	Base Fee @ \$10,000		\$ 976.00	\$ 1,429.00
	each additional \$1,000 or fraction thereof	101-420-4421	each add'l \$1,000		\$ 79.00	\$ 119.00
	\$ 100,000.00	101-420-4421	Base Fee @ \$100,000		\$ 8,299.00	\$ 12,151.00
	each additional \$1,000 or fraction thereof	101-420-4421	each add'l \$1,000		\$ 62.00	\$ 95.00
	\$ 500,000.00	101-420-4421	Base Fee @ \$500,000		\$ 34,423.00	\$ 50,391.00
	each additional \$1,000 or fraction thereof	101-420-4421	each add'l \$1,000		\$ 66.00	\$ 100.00
3	Final Maps					
	Parcel Map (up to 4 lots)					
	City Admin Fee	101-000-2302	Deposit		\$ 6,854.00	\$ 2,859.00
	Consultant/Land Surveyor	101-420-4421	Actual Cost		Actual Cost	Actual Cost
	Tract Map (5 or more lots)					
	City Admin Fee	101-000-2302	Deposit		\$ 6,854.00	\$ 4,288.00
	Consultant/Land Surveyor	101-420-4421	Actual Cost		Actual Cost	Actual Cost
4	Subdivision Improvement Agreement/Legal Fee					
	City Admin Fee	101-000-2302	Deposit		\$ 3,410.00	\$ 5,718.00
	Consultant/Land Surveyor	101-420-4421	Actual Cost		Actual Cost	Actual Cost
5	Encroachment Permits Plan Review & Inspection					
	Spot Repair (I.e. water leaks, pothole patches)	101-420-4421	Flat Fee		\$ 486.00	\$ 714.00
	Excavation/Restoration up to 100 LF	101-420-4421	Flat Fee		\$ 976.00	\$ 1,429.00
	each additional 50 LF	101-420-4421	Flat Fee		\$ 486.00	\$ 714.00
	Curb, gutter, sidewalk, or driveway less than 100 LF	101-420-4421	Flat Fee		\$ 976.00	\$ 1,429.00
	each additional 50 LF	101-420-4421	Flat Fee		\$ 486.00	\$ 714.00

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	Sewer Drain connections, repair or extension up to 100 LF	101-420-4421	Flat Fee		\$ 976.00	\$ 1,429.00
	each additional 50 LF	101-420-4421	Flat Fee		\$ 486.00	\$ 714.00
	Storm Drain connection, repair or extension up to 100 LF	101-420-4421	Flat Fee		\$ 976.00	\$ 1,429.00
	each additional 50 LF	101-420-4421	Flat Fee		\$ 486.00	\$ 714.00
	Unpermitted encroachments	101-420-4421	Fine / Penalty		2 x Permit fee	2 x Permit fee
	Permit Time Extension	101-420-4421	Flat Fee		\$ 119.00	\$ 178.00
6	Public Right-of-Way/Easement Encroachment (Temporary)	101-420-4421	Flat Fee		\$ 241.00	\$ 357.00
	<i>(traffic plan review and inspection for debris box, awnings, overhead transformers, parking signs, produce signs, etc.)</i>					
7	Grading Permits Plan Review and Inspection			[7][8]		
	Grade changes 50 – 1,000 CY	101-420-4421	Flat Fee		\$ 976.00	\$ 1,429.00
	Additional 100 CY over 1000	101-420-4421	Flat Fee		\$ 241.00	\$ 357.00
8	Sewer			[8]		
	FOG Certification - Initial	202-520-4506	Flat Fee		\$ 55.00	\$ 357.00
	FOG Certification - Annual Renewal	202-520-4506	Flat Fee		NEW	\$ 357.00
	Transfer of Uninstalled Capacity Fee	202-520-4506	Flat Fee		\$ 486.00	\$ 357.00
	Re-Inspection for Non-Compliance	202-520-4506	Flat Fee		NEW	\$ 357.00
9	Supporting to Planning					
	1. Pre-Entitlement Processing					
	Pre-Application Review	101-000-2302	Flat Fee		\$ 220.00	\$ 714.00
	2. Coastal Development Permit Processing					
	Coastal Development Permit Exemption	101-420-4421	Flat Fee		\$ 241.00	\$ 714.00
	Single Family Residential	101-000-2302	Deposit		\$ 890.00	\$ 1,429.00
	Accessory Dwelling Unit - New Development	101-420-4421	Deposit		\$ 486.00	\$ 714.00
	Multiple Family Residential	101-000-2302	Deposit		\$ 1,837.00	\$ 2,859.00
	Commercial / Mixed Use	101-000-2302	Deposit		\$ 1,837.00	\$ 2,859.00
	Industrial / Institutional	101-000-2302	Deposit		\$ 1,837.00	\$ 2,859.00
	Other Development					

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	Public Works Director/ City Engineer Review	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Planning Commission	101-000-2302	Deposit		\$ 1,837.00	\$ 2,859.00
	Amendments					
	Minor Amendment	101-420-4421	Flat Fee		\$ 241.00	\$ 1,429.00
	Major Amendment	101-000-2302	Deposit		\$ 1,837.00	\$ 2,859.00
	3. Environmental Clearance Processing					
	CEQA/NEPA Environmental Clearance					
	Negative Declaration	101-000-2302	Deposit		\$ 856.00	\$ 1,429.00
	EIR	101-000-2302	Deposit		\$ 1,713.00	\$ 2,859.00
	4. Entitlement Processing					
	Commercial Cannabis Business License	101-000-2302	Deposit		\$ 1,672.00	\$ 2,859.00
	Use Permit	101-000-2302	Deposit		\$ 836.00	\$ 1,429.00
	Variance/ Exception Planning Commission	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Exception/ Community Development Director	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Zoning, LCP, and 6P Amendments					
	LCP/ 6P	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	IP/ Rezoning	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Planned Unit Development Specific Plan	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Planned Unit Development Specific Plan Amendment	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Planned Unit Development Precise Plan	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Planned Unit Development Precise Plan Amendment	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Annexation/ Prezoning	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Land Division and Merger					
	Certificate of Compliance	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Lot Merger	101-000-2302	Deposit		\$ 459.00	\$ 714.00
	Lot Line Adjustment	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Parcel Map (four or fewer lots)	101-000-2302	Deposit		\$ 1,837.00	\$ 2,859.00
	Tentative Subdivision Map	101-000-2302	Deposit		\$ 3,675.00	\$ 5,718.00
	Subdivision Agreement	101-000-2302	No Fee		No Fee	No Fee
	Time Extension	101-000-2302	Deposit		\$ 919.00	\$ 1,429.00
	Public Works Director Review	101-000-2302	Deposit		\$ 228.00	\$ 357.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
10	Building Plan Review / Support					
	1. Minor Residential Improvement or Addition	101-420-4421	Flat Fee		\$ 241.00	\$ 714.00
	2. Tenant Improvement	101-420-4421	Flat Fee		\$ 486.00	\$ 714.00
	3. New SFD	101-420-4421	Flat Fee		\$ 486.00	\$ 1,429.00
	4. New Multifamily or Non-Residential	101-420-4421	Flat Fee		\$ 1,217.00	\$ 2,144.00
11	Special Studies Review					
	City Staff		Each		NEW	\$ 1,072.00
	Consultant		Per Project		NEW	Actual Cost
12	Stormwater Inspection Program					
	1. C.3 Treatment Inspections		Flat Fee	[6]	NEW	\$ 338.00
	2. C.4 Commercial/Industrial Business Inspections		Flat Fee		NEW	\$ 169.00
	3. C.6 Wet Weather Construction Site Inspections (Seasonal per Site)		Per Site/Per Year		NEW	\$ 3,550.00
	4. Reinspection/Corrective Action Due to Non-Compliance		Flat Fee		NEW	\$ 169.00
13	Fees for Services Otherwise not Listed		Per Hour		\$ 233.00	\$ 357.00

Notes

- [1] Fees for external agency review or special studies may apply in addition to City fees
- [3] Fees are adjusted annually by the CPI All Urban Consumers/San Francisco-Oakland-San Jose established in December.
- [4] Additional fee
- [5] Fees from
- [6] Initial inspection fee assumes initial compliance. If non-compliant, reinspection/corrective action fee will apply
- [7] Permit fees for work done without a valid permit are 2x the applicable permit fee
- [8] Construction activities during October through April shall require Storm Water Pollution Prevention plans, measures and fees.
- [9] For deposit accounts, total cost equal to 100% of staff and/or consultant time and materials

IV. DEVELOPMENT IMPACT FEES

1	Single Family					
	1. Sewer Connection - Assessment District Participant	202-520-4506	Per dwelling unit		\$ 5,615.00	\$ 5,615.00
	Sewer Connection - Assessment District Non-Participant	202-520-4506	Each SFRE		\$ 19,961.00	\$ 19,961.00
	2. SMIP Residential*	101-000-2181	per valuation			
	SMIP Commercial*	101-000-2181	per valuation			
	3. BSRF (Bldg. Standards Admin Spec Revolving Fund)**					

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	\$1 - 25,000	101-000-2182	Valuation		\$ 1.00	\$ 1.00
	\$25,001 - 50,000	101-000-2182	Valuation		\$ 2.00	\$ 2.00
	\$50,001 - 75,000	101-000-2182	Valuation		\$ 3.00	\$ 3.00
	\$75,001 - 100,000	101-000-2182	Valuation		\$ 4.00	\$ 4.00
	Every \$25,000 or fraction above \$100,000	101-000-2182	Valuation		\$ 1.00	\$ 1.00
	4. Storm Drainage	152-450-4501	Per dwelling unit		\$ 855.00	\$ 855.00
	5. Capital Outlay Facilities	301-101-4503	Per dwelling unit		\$ 1,212.00	\$ 1,212.00
	6. Traffic Mitigation	112-510-4502	Per dwelling unit		\$ 7,899.00	\$ 7,899.00
	7. Park Facilities	125-530-4504	Per dwelling unit		\$ 8,919.00	\$ 8,919.00
2	Development Fees; Multi-Family / Commercial					
	1. Sewer Connections					
	Multi-Family	202-520-4506	Per dwelling unit		\$ 4,716.00	\$ 4,716.00
	Mobile Home	202-520-4506	Per dwelling unit		\$ 3,536.00	\$ 3,536.00
	Office	202-520-4506	Per 1,000 square feet		\$ 1,515.00	\$ 1,515.00
	Commercial/Retail	202-520-4506	Per 1,000 square feet		\$ 2,188.00	\$ 2,188.00
	Lodging	202-520-4506	Per room		\$ 2,188.00	\$ 2,188.00
	Industrial	202-520-4506	Per 1,000 square feet		\$ 2,188.00	\$ 2,188.00
	Sewer Connection - Assessment District Non-Participant	202-520-4506	Each SFRE		\$ 19,961.00	\$ 19,961.00
	2. SMIP					
	SMIP Residential (valuation exceeding \$3,850)	101-000-2181	Pre 100,000 Permit Valuation		\$ 13.00	\$ 13.00
	SMIP Commercial (valuation exceeding \$1,786)	101-000-2181	Pre 100,000 Permit Valuation		\$ 28.00	\$ 28.00
	SMIP Flat Fee*	101-000-2181			\$ 0.50	\$ 0.50
	3. BSARF (Bldg. Standards Admin Spec Revolving Fund)**					
	\$1 - 25,000	101-000-2182	Per Valuation		\$ 1.00	\$ 1.00
	\$25,001 - 50,000	101-000-2182	Per Valuation		\$ 2.00	\$ 2.00
	\$50,001 - 75,000	101-000-2182	Per Valuation		\$ 3.00	\$ 3.00
	\$75,001 - 100,000	101-000-2182	Per Valuation		\$ 4.00	\$ 4.00
	Every \$25,000 or fraction thereof above \$100,000	101-000-2182	Per Valuation		\$ 1.00	\$ 1.00
	4. Storm Drainage					
	Multi-Family	152-450-4501	Per dwelling unit		\$ 338.00	\$ 338.00
	Mobile Home	152-450-4501	Per dwelling unit		\$ -	\$ -
	Office	152-450-4501	Per 1,000 square feet		\$ 721.00	\$ 721.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Commercial/Retail	152-450-4501	Per 1,000 square feet		\$ 521.00	\$ 521.00
	Lodging	152-450-4501	Per room		\$ -	\$ -
	Industrial	152-450-4501	Per 1,000 square feet		\$ 360.00	\$ 360.00
5.	Capital Outlay					
	Multi-Family	301-101-4503	Per dwelling unit		\$ 1,011.00	\$ 1,011.00
	Mobile Home	301-101-4503	Per dwelling unit		\$ 767.00	\$ 767.00
	Office	301-101-4503	Per 1,000 square feet		\$ 387.00	\$ 387.00
	Commercial/Retail	301-101-4503	Per 1,000 square feet		\$ 212.00	\$ 212.00
	Lodging	301-101-4503	Per room		\$ 27.00	\$ 27.00
	Industrial	301-101-4503	Per 1,000 square feet		\$ 193.00	\$ 193.00
6.	Traffic Mitigation					
	Multi-Family	112-510-4502	Per dwelling unit		\$ 4,028.00	\$ 4,028.00
	Mobile Home	112-510-4502	Per dwelling unit		\$ 4,077.00	\$ 4,077.00
	Office	112-510-4502	Per 1,000 square feet		\$ 4,952.00	\$ 4,952.00
	Commercial/Retail	112-510-4502	Per 1,000 square feet		\$ 8,297.00	\$ 8,297.00
	Lodging	112-510-4502	Per room		\$ 2,648.00	\$ 2,648.00
	Industrial	112-510-4502	Per 1,000 square feet		\$ 4,026.00	\$ 4,026.00
7.	Park Facility Fee					
	Multi-Family	125-530-4504	Per dwelling unit		\$ 7,432.00	\$ 7,432.00
	Mobile Home	125-530-4504	Per dwelling unit		\$ 5,648.00	\$ 5,648.00
3	Development Fees - Residential Subdivision Fees Only					
	Park Dedication				Per Chapter 17.48 of Municipal Code	Per Chapter 17.48 of Municipal Code
V. PLANNING ^[1] [4]						
0	Planning Hourly Rate		Per Hour		\$ 255.00	\$ 304.00
1	Pre-Entitlement Processing					
	1. Pre-Application Review	101-000-2302	Deposit		\$ 1,738.00	\$ 2,130.00
	2. Planning Consultation	101-000-2302	Flat Fee		NEW	\$ 608.00
	3. Pre-Submittal Plan Review	101-000-2302	Flat Fee		NEW	\$ 608.00
	4. General Project Planning Services	101-000-2302	Deposit		NEW	\$ 913.00
	5. Pre-Application Commercial Cannabis Business	101-000-2302	Deposit		\$ 1,581.00	\$ 1,522.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	6. Measure 'D'					
	Accessory Dwelling Unit (consistent with City Ordinance and State Law)	101-710-4443 ACT456	Flat Fee		\$ 669.00	\$ 761.00
	Single Allocation (per allocation)	101-710-4443 ACT456	Flat Fee		\$ 669.00	\$ 1,065.00
	Phasing Agreement	101-000-2302	Deposit		\$ 2,301.00	\$ 3,652.00
2	Coastal Development Permit Processing					
	1. Coastal Development Permit Exemption	101-000-2302	Deposit		\$ 505.00	\$ 608.00
	2. Single Family Residential					
	<= 3,000 square feet	101-000-2302	Deposit		\$ 2,519.00	\$ 3,652.00
	> 3,000 square feet	101-000-2302	Deposit		\$ 3,238.00	\$ 4,566.00
	3. Accessory Dwelling Unit - New Development	101-710-4443	Deposit		\$ 663.00	\$ 1,826.00
	4. Multiple Family Residential					
	<= Four Dwelling units	101-000-2302	Deposit		\$ 3,718.00	\$ 4,566.00
	> Four dwelling units	101-000-2302	Deposit		\$ 6,232.00	\$ 6,088.00
	5. Commercial / Mixed Use					
	<= 10,000 square feet	101-000-2302	Deposit		\$ 3,718.00	\$ 7,610.00
	> 10,000 square feet	101-000-2302	Deposit		\$ 6,232.00	\$ 9,132.00
	6. Industrial / Institutional					
	<= 20,000 square feet	101-000-2302	Deposit		\$ 3,718.00	\$ 7,610.00
	> 20,000 square feet	101-000-2302	Deposit		\$ 6,232.00	\$ 9,132.00
	7. Other Development					
	Community Development Director	101-000-2302	Deposit		\$ 2,758.00	\$ 3,652.00
	Planning Commission	101-000-2302	Deposit		\$ 3,538.00	\$ 6,088.00
	8. Amendments					
	Minor Amendment	101-710-4443	Flat Fee		\$ 512.00	\$ 456.00
	Major Amendment	101-000-2302	Deposit		\$ 2,758.00	\$ 3,652.00
3	Environmental Clearance Processing					
	1. CEQA/NEPA Environmental Clearance					
	Negative Declaration	101-000-2302	Deposit		\$ 5,037.00	\$ 7,610.00
	EIR	101-000-2302	Deposit		\$ 11,335.00	\$ 15,220.00
	2. Notice of Exemption	101-710-4443	Flat Fee		\$ 264.00	\$ 456.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	3. Fish and Game		Flat Fee		Set by State of CA	Set by State of CA
4	Design Review Processing					
	1. Architectural, Landscape, and Site Plan Review	101-000-2302	Deposit		\$ 749.00	\$ 1,217.00
5	Entitlement Processing					
	1. Home Occupation	101-710-4443	Flat Fee		\$ 131.00	\$ 152.00
	2. Commercial Cannabis Business License	101-000-2302	Deposit		\$ 5,604.00	\$ 6,088.00
	3. Use Permit	101-000-2302	Deposit		\$ 1,139.00	\$ 2,130.00
	4. Variance / Exception Planning Commission	101-000-2302	Deposit		\$ 1,139.00	\$ 1,522.00
	5. Exception and Community Development Director	101-000-2302	Deposit		\$ 502.00	\$ 608.00
	6. Zoning, LCP, and GP Amendments					
	LCP/GP	101-000-2302	Deposit		\$ 17,693.00	\$ 21,308.00
	IP/Rezoning	101-000-2302	Deposit		\$ 17,693.00	\$ 21,308.00
	Planned Unit Development Specific Plan	101-000-2302	Deposit		\$ 17,693.00	\$ 21,308.00
	Planned Unit Development Specific Plan Amendment	101-000-2302	Deposit		\$ 8,816.00	\$ 12,176.00
	Planned Unit Development Precise Plan	101-000-2302	Deposit		\$ 8,816.00	\$ 12,176.00
	Planned Unit Development Precise Plan Amendment	101-000-2302	Deposit		\$ 4,558.00	\$ 5,479.00
	Annexation/Prezoning	101-000-2302	Deposit		\$ 17,693.00	\$ 21,308.00
6	Appeals					
	Filing Fee - Outside CA Coastal Commission (CCC) Appeals Jurisdiction	101-710-4443	Flat Fee	[6]	\$ 264.00	\$ 608.00
	Filing Fee - Within CA Coastal Commission (CCC) Appeals Jurisdiction		No Fee		no charge	no charge
	Processing Fee - Paid by developer	101-000-2302	Deposit		\$ 3,777.00	\$ 4,566.00
7	Land Division and Merger					
	Certificate of Compliance	101-000-2302	Deposit		\$ 2,278.00	\$ 2,739.00
	Lot Merger	101-000-2302	Deposit		\$ 1,006.00	\$ 1,217.00
	Lot Line Adjustment	101-000-2302	Deposit		\$ 2,278.00	\$ 2,739.00
	Tentative Parcel Map (four or fewer lots)	101-000-2302	Deposit		\$ 4,558.00	\$ 5,479.00
	Tentative Subdivision Map	101-000-2302	Deposit		\$ 12,596.00	\$ 15,220.00
	Subdivision Agreement	101-000-2302	Deposit		\$ 5,037.00	\$ 6,088.00
	Time Extension	101-000-2302	Deposit		\$ 2,278.00	\$ 2,739.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
8	Sign Permit					
	Community Development Director Review	101-710-4443	Flat Fee		\$ 201.00	\$ 456.00
	Planning Commission Review	101-000-2302	Deposit	[5]	\$ 1,139.00	\$ 2,739.00
	Exceptions Planning Commission Review	101-000-2302	Deposit		\$ 1,139.00	\$ 1,369.00
	Sign Programs	101-000-2302	Deposit		NEW	\$ 2,739.00
9	Other Services					
	Zoning Verification - Property Information Packet Compliance Letter	101-710-4443	Flat Fee		\$ 264.00	\$ 608.00
	Public Convenience & Necessity Letter	101-710-4443	Flat Fee		\$ 264.00	\$ 304.00
	Water Transfer Letter	101-710-4443	Flat Fee		\$ 264.00	\$ 304.00
	Landlord Petition		Flat Fee		NEW	\$ 4,566.00
	plus Hearing Officer		Flat Fee	[9]	NEW	\$ 4,227.00
	Tenant Petition		Flat Fee		NEW	\$ 52.00
	plus Hearing Officer		Flat Fee	[9]	NEW	\$ 4,227.00
10	Tree Removal Review					
	up to 5 trees	101-710-4443	Flat Fee		\$ 335.00	\$ 761.00
	More than 5 trees	101-000-2302	Deposit		\$ 529.00	\$ 1,369.00
11	Mobile Food Vendor Permit	101-710-4443	Flat Fee		\$ 264.00	\$ 304.00
12	Sound Amplification Permit	101-710-4442	Flat Fee		\$ 264.00	\$ 304.00
13	Fees Required by other Agencies					
	1. California Department of Fish and Wildlife		per agency schedule	[3]	Fee required to review various environmental documents	Fee required to review various environmental documents
	2. Local Agency Formation Commission (LAFCo)		per agency schedule	[3]	Annexation fees vary by acreage	Annexation fees vary by acreage

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	3. San Mateo County Recorder		per agency schedule	[3]	record and/or post various documents	record and/or post various documents
14	Short-Term Vacation Rental (STR) Registration					
	Initial Registration	101-710-4443	Flat Fee		\$ 792.00	\$ 304.00
	Annual Registration Renewal	101-710-4443	Flat Fee		\$ 264.00	\$ 304.00
	Initial Inspection	101-710-4443	Flat Fee		NEW	\$ 294.00
15	Public Works Project Review / Support					
	1. Review of Public Works project applications, plans, maps, etc.		Per Hour	[2]	\$ 239.00	\$ 304.00
16	Building Plan Review / Support					
	1. Minor Residential Improvement or Addition				NEW	\$ 304.00
	2. Tenant Improvement				NEW	\$ 304.00
	3. New SFD				NEW	\$ 456.00
	4. New Multifamily or Non-Residential				NEW	\$ 608.00
	5. Additions to Square Footage - Residential and Non-Residential				NEW	\$ 304.00
17	General Plan Fee	130-710-4444	Per Permit	[7]	NEW	16%

Notes

- [1] Flat fees are adjusted annually by the CPI All Urban Consumers/San Francisco-Oakland-San Jose established in December.
- [2] Total cost equal to 100% of staff and/or consultant time and materials.
- [3] Fees charged by these agencies are available on their websites and are in addition to fees charged by the City.
- [4] For deposit accounts, total cost equal to 100% of staff and/or consultant time and materials
- [5] Planning Commission Review includes Sign Program fees
- [6] Minimum flat fee covers the cost of initial staff acceptance. Subsequent staff work is charged to the project applicant on a time and materials basis.
- [7] General Plan Fee applies to selected Planning applications fees as noted above
- [8] All Planning Permit Fees are subject to Technology Fee
- [9] Hearing Officer costs charged at actual cost to the City

VI. RENTERS PROTECTIONS

1	Rent Registry					
	Rent Registry	126-740-4507	per unit		\$ 75.00	\$ 75.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Rent Registry (Affordable Housing Units)		no charge		\$ -	\$ -
2	Rent Stabilization	126-740-4507	per unit		\$ 286.00	\$ 286.00
3	Landlord Petition	126-740-4507	per petition		\$ 5,120.00	\$ 5,120.00
4	Tenant Petition	126-740-4507	per petition		\$ 50.00	\$ 50.00
VII. CODE ENFORCEMENT FINES/PENALTIES ^[1]						
1	Code Enforcement Investigation and Notice of Violation			[2]		
	Property related inspections required to verify code compliance					
	Initial Complaint		per complaint		NEW	\$ -
	Preliminary Investigation		per complaint		NEW	\$ -
	Initial Inspection					
	Violation found	101-101-4441	per inspection		NEW	\$ 181.00
	No violation found		per inspection		NEW	\$ -
	Code enforcement costs incurred by the City after initial investigation and after violation notice					
	Follow up inspection after initial inspection and notice issued	101-101-4441	per inspection		NEW	\$ 181.00
	If case has not been abated after initial/follow-up inspection	101-101-4441	per inspection		NEW	\$ 181.00
2	Short-term Rentals Investigation and Notice of Violation					
	Property related inspections required to verify code compliance					
	Initial Complaint		per complaint		NEW	\$ -
	Preliminary Investigation		per complaint		NEW	\$ -
	Initial Inspection					
	Violation found	101-101-4441	per inspection		NEW	\$ 181.00
	No violation found		per inspection		NEW	\$ -
	Code enforcement costs incurred by the City after initial investigation and after violation notice					
	Follow up inspection after initial inspection and notice issued	101-101-4441	per inspection		NEW	\$ 181.00
	If case has not been abated after initial/follow-up inspection	101-101-4441	per inspection		NEW	\$ 181.00

**City of Half Moon Bay
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Other Fees, Charges & Services**

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
3	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.	101-101-4441	hourly		NEW	\$ 181.00

Notes
 [1] HMBMC Chapter 18.06, Residential Land Use
 [2] Includes FOG (Fat & Oil Grease) and Rental Registration Enforcement

VIII. PARKS AND RECREATION

1	Staff Support Fees					
	Full-Time		Per Hour		NEW	\$ 246.00
	Part-Time		Per Hour		\$ 25.00	\$ 138.00
2	Facility Rental Fees					
	Reservation Processing Fee		Per Rental		NEW	\$ 82.00
	Set Up/Tear Down Service Fee		Per Rental		NEW	\$ 492.00
	<u>1. General Public Fees</u>					
	Grand Oak Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 60.00	\$ 60.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 125.00	\$ 125.00
	Security Deposit	101-000-2207	Deposit		\$ 500.00	\$ 500.00
	Oak Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 40.00	\$ 40.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 100.00	\$ 100.00
	Security Deposit	101-000-2207	Deposit		\$ 300.00	\$ 300.00
	Manzanita Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 25.00	\$ 25.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 60.00	\$ 60.00
	Security Deposit	101-000-2207	Deposit		\$ 200.00	\$ 200.00
	Tree Rooms					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 35.00	\$ 35.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00

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No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Day Rooms					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 35.00	\$ 35.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Sun Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 35.00	\$ 35.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Ted Adcock Kitchen (Kitchen Only)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 30.00	\$ 30.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 60.00	\$ 60.00
	Security Deposit	101-000-2207	Deposit		\$ 500.00	\$ 500.00
	Ted Adcock Kitchen (with Room Rental)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 15.00	\$ 15.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 30.00	\$ 30.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Train Depot					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 30.00	\$ 30.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 35.00	\$ 35.00
	Security Deposit	101-000-2207	Deposit		\$ 500.00	\$ 500.00
	Smith Field # 3					
	No Lights	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	W/ Lights	101-610-4710	Per Hour		\$ 55.00	\$ 55.00
	Library Community Room (Full Room)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 25.00	\$ 25.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 60.00	\$ 60.00
	Security Deposit	101-000-2207	Deposit		\$ 500.00	\$ 500.00
	Library Community Room (Room A)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 15.00	\$ 15.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 25.00	\$ 25.00
	Security Deposit	101-000-2207	Deposit		\$ 200.00	\$ 200.00
	Library Community Room (Room B)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 35.00	\$ 35.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Security Deposit	101-000-2207	Deposit		\$ 300.00	\$ 300.00
	<u>2. Non-Profit/Government Fees</u>					
	Grand Oak Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 25.00	\$ 25.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 50.00	\$ 50.00
	Security Deposit	101-000-2207	Deposit		\$ 300.00	\$ 300.00
	Oak Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 15.00	\$ 15.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 30.00	\$ 30.00
	Security Deposit	101-000-2207	Deposit		\$ 200.00	\$ 200.00
	Manzanita Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Tree Rooms					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Day Rooms					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Sun Room					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Ted Adcock Kitchen (Kitchen Only)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 15.00	\$ 15.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 30.00	\$ 30.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Ted Adcock Kitchen (with Room Rental)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 200.00	\$ 200.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Train Depot					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Smith Field # 3					
	No Lights	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	W/ Lights	101-610-4710	Per Hour		\$ 55.00	\$ 55.00
	Library Community Room (Full Room)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Library Community Room (Room A)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
	Library Community Room (Room B)					
	Week Day Rate (9am - 5pm)	101-610-4710	Per Hour		\$ 10.00	\$ 10.00
	Weekend/Weekday Rate (after 5pm)	101-610-4710	Per Hour		\$ 20.00	\$ 20.00
	Security Deposit	101-000-2207	Deposit		\$ 100.00	\$ 100.00
IX. PUBLIC SAFETY						
1	Duplication					
	1. Public Safety Reports	101-310-4411	Each		\$ 10.00	\$ 15.00
	2. Photo Reproduction	101-310-4411	Each		\$ 20.00	\$ 25.00
	3. Audio Tape/CD Reproduction	101-310-4411	Per CD Disc		\$ 20.00	\$ 25.00
	4. Audio Tape Reproduction	101-310-4411	Per DVD Disc		\$ 20.00	\$ 25.00
2	Licensing					
	1. Bingo Establishment Processing (Chapter 3.94)					
	Bingo Establishment	101-310-4203	Each		\$ 134.00	\$ 185.00
	Renewal	101-310-4203	Each		\$ 134.00	\$ 185.00
	2. Fortune Telling (Chapter 3.95)					
	New Business	101-310-4203	Each		\$ 668.00	\$ 889.00
	Renewal	101-310-4203	Each		\$ 134.00	\$ 185.00
	New Tech.	101-310-4203	Each		\$ 668.00	\$ 889.00

**City of Half Moon Bay
Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

No.	Fee Name	Coding	Fee Unit Type		FY 2024-25	FY 2025-26
	Renewal Tech.	101-310-4203	Each		\$ 134.00	\$ 185.00
	3. Massage Establishments (Chapter 3.88)					
	New Business	101-310-4203	Each		\$ 668.00	\$ 889.00
	Renewal	101-310-4203	Each		\$ 134.00	\$ 185.00
	Transfer	101-310-4203	Each		\$ 668.00	\$ 889.00
	Reinstatement	101-310-4203	Each		\$ 286.00	\$ 185.00
	4. Secondhand Dealers					
	New Dealers	101-310-4203	Each		\$ 134.00	\$ 185.00
	Renewal	101-310-4203	Each		\$ 134.00	\$ 185.00
	5. Solicitor / Peddler					
	New Applicant	101-310-4203	Each		\$ 668.00	\$ 889.00
	Annual Renewal	101-310-4203	Each		\$ 134.00	\$ 185.00
	3 Miscellaneous Fees					
	Vehicle Release	101-310-4203	Per Vehicle		\$ 95.00	\$ 129.00
	Repossession Release	101-310-4203	Per Vehicle		\$ 15.00	\$ 15.00
	Clearance/Special Letters	101-310-4203	Each		\$ 42.00	\$ 40.00
	Illegal Sign Confiscation	101-310-4203	Per Incidence		\$ 173.00	\$ 230.00
	Illegal Fireworks Confiscation	101-310-4203	Per Citation		\$ 173.00	\$ 230.00
	4 Parking Fees					
	Temporary Offstreet Parking	101-310-4203	Per Vehicle		\$ 21.00	\$ -
	5 D.U.I Cost Recovery					
	Arrest with Traffic Collision & Transportation		Per Response		\$ 749.00	\$ 989.00

**City of Half Moon Bay
Draft Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

6 Citation Fee Schedule				FY 2025-26 Fee	Delinquent Fee		
<u>1. Municipal Code</u>		[1]					
3.92.030	Solicitors License Required			\$ 50.00	\$ 44.00		
9.11.010	Skateboard Park Use: Pads/Helmet			\$ 25.00	\$ 44.00		
9.12.040	Consume Alcohol In Public Right Of Way						
9.12.050	Alcoholic Beverages-Public Parks						
9.12.070	Prohibit Fires City Beaches						
9.12.080	Prohibit Fires City Parks						
9.12.090	Prohibit Glass Containers City Parks And Beaches						
9.13.030	Park Hours-Closed Sunset to Sunrise						
9.13.050	Unlawful Activities (Designated)						
9.14.010 (B)	Fireworks manf/sale/possession			\$ 107.00	\$ 47.00		
9.24.020	Sleep in Vehicle 2200/0600			\$ 50.00	\$ 44.00		
9.48.020	Discharge Firearm (City)			\$ 100.00	\$ 47.00		
9.48.060	Sale To Minor/gas weapon			\$ 25.00	\$ 44.00		
10.08.020	Direct Traffic Unauthorized Person			\$ 50.00	\$ 44.00		
10.08.030	Traffic Direction			\$ 50.00	\$ 44.00		
10.08.060	Removing Chalk Marks			\$ 74.00	\$ 44.00		
10.12.030	Obedience To Signs			\$ 74.00	\$ 44.00		
10.16.040	U-Turns to Enter Parking Spaces			\$ 25.00	\$ 44.00		
10.28.020	Clinging To Motor Vehicle			\$ 50.00	\$ 44.00		
10.28.040	Riding/Driving Sidewalk (Vehicle/Horse)			\$ 25.00	\$ 44.00		
10.28.050	Drive On New Pavement/Markings			\$ 25.00	\$ 44.00		
10.28.060	Limited Access			\$ 46.00	\$ 47.00		
10.28.080	Obey Barriers And Signs			\$ 25.00	\$ 44.00		
10.36.110	Wheels Not Curbed			\$ 46.00	\$ 47.00		
10.36.010	No Parking, Stopping, Standing			\$ 45.00	\$ 47.00		
10.36.010 (B)	Poplar Beach/Time Limit Parking			\$ 40.00	\$ 44.00		
10.36.030	Parking Restricted			\$ 45.00	\$ 47.00		
10.36.040	No Parking Zone (Permits)			\$ 49.00	\$ 47.00		
10.36.050	Parked Over 72 Hours			\$ 49.00	\$ 47.00		
10.36.060	Advertising For Sale On Street			\$ 46.00	\$ 46.00		
10.36.070	Repair Vehicle On Street			\$ 46.00	\$ 47.00		
10.36.080	Washing Vehicle On Street			\$ 46.00	\$ 47.00		

**City of Half Moon Bay
Draft Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

6 Citation Fee Schedule						FY 2025-26 Fee	Delinquent Fee		
10.36.090 (B)	School Zone					\$ 49.00	\$ 47.00		
10.36.100 (A)	No Parking Posted					\$ 49.00	\$ 47.00		
10.36.100 (B)	No Parking-Narrow Street					\$ 49.00	\$ 47.00		
10.36.120	Peddler Vehicle-No Permit					\$ 46.00	\$ 47.00		
10.36.130	Emergency Signs					\$ 80.00	\$ 46.00		
10.36.150	Electric Vehicle Parking Only					\$ 46.00	\$ 47.00		
10.36.160	Electric Over Two Hours					\$ 40.00	\$ 47.00		
10.37.020	Oversize Vehicle 0200-0500					\$ 80.00	\$ 47.00		
10.37.030	Non-Motorized Vehicle Unhook					\$ 80.00	\$ 47.00		
10.40.010	15 Min Zone (Green Curb)					\$ 49.00	\$ 47.00		
10.40.020	2 Hour Zone					\$ 49.00	\$ 47.00		
10.40.030	Parking On One-Way Streets					\$ 49.00	\$ 47.00		
10.40.040 (A)	Diagonal Parking Zone					\$ 49.00	\$ 47.00		
10.40.040 (B)	Front Tire 6 Inches From Curb					\$ 49.00	\$ 47.00		
10.40.050	Use More Than One Space					\$ 49.00	\$ 47.00		
10.40.060	No Stopping Zone					\$ 49.00	\$ 47.00		
10.40.070	12 Hour Parking-When Posted					\$ 46.00	\$ 44.00		
10.40.080	Move Vehicle - Avoid Time Limit					\$ 46.00	\$ 44.00		
10.40.090	Store Vehicle On Street					\$ 46.00	\$ 44.00		
10.40.100	Repeat Violations					\$ 46.00	\$ 44.00		
10.40.110	Extended Parking Permits					\$ 46.00	\$ 44.00		
10.44.020	Curb Marked (Red/White/Green)					\$ 74.00	\$ 44.00		
10.44.030	No Truck/Trailer					\$ 71.00	\$ 44.00		
10.44.040	Loading Zone					\$ 46.00	\$ 44.00		
10.44.050	Passenger Loading Zone					\$ 46.00	\$ 44.00		
10.44.060	No Parking In Alley					\$ 46.00	\$ 44.00		
10.44.070	Bus Zone					\$ 46.00	\$ 44.00		
10.48.030	Vehicle Off Road					\$ 71.00	\$ 44.00		
10.50.010	No Parking After Dusk Mirada/Redondo/Poplar					\$ 74.00	\$ 44.00		
10.50.020	No Parking After Dusk Wavcrest					\$ 74.00	\$ 44.00		
12.08.040	Dumping On Street/Alley/Gutter					\$ 286.00	\$ 44.00		
12.12.030	Dumping					\$ 124.00	\$ 44.00		
<u>2. California Vehicle Code</u>			[2]						

**City of Half Moon Bay
Draft Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

6 Citation Fee Schedule			FY 2025-26 Fee	Delinquent Fee
21113 (A)	Parked On Public Ground		\$ 43.00	\$ 42.00
22500.1	Parking Prohibited		\$ 38.00	\$ 42.00
22500 (A)	Parking In Intersection		\$ 38.00	\$ 42.00
22500 (B)	Parking On Crosswalk		\$ 38.00	\$ 42.00
22500 (C)	Parking In Safety Zone		\$ 38.00	\$ 42.00
22500 (D)	Within 15' Fire Station Driveway		\$ 38.00	\$ 42.00
22500 (E)	Parking In Driveway		\$ 38.00	\$ 42.00
22500 (F)	Parking On Sidewalk		\$ 38.00	\$ 42.00
22500 (G)	Obstruct Traffic @ Excavation		\$ 38.00	\$ 42.00
22500 (H)	Double Parking		\$ 38.00	\$ 42.00
22500 (I)	Parking In Bus Zone		\$ 38.00	\$ 42.00
22500 (J)	Parking In Tunnel		\$ 38.00	\$ 42.00
22500 (K)	Parking On Bridge		\$ 38.00	\$ 42.00
22500 (L)	Blocking Wheelchair Access		\$ 333.00	\$ 42.00
22502 (A)	Over 18" From Curb		\$ 33.00	\$ 42.00
22502 (E)	Curb Parking/One-Way Street		\$ 30.00	\$ 42.00
22504 (A)	Unincorporated Area Parking		\$ 43.00	\$ 42.00
22505 (B)	No Parking - State Hwy		\$ 48.00	\$ 42.00
22507.8 (A)	Handicapped Space Without Placard		\$ 333.00	\$ 42.00
22507.8 (B)	Blocking Handicapped Space		\$ 333.00	\$ 333.00
22507.8 (C)	Hashmarks Handicap Zone		\$ 333.00	\$ 333.00
22514	Fire Hydrants - Within 15 Feet		\$ 38.00	\$ 38.00
22515	Unattended Vehicle - Engine Running		\$ 33.00	\$ 33.00
22519	Posted For Patrons Only		\$ 33.00	\$ 33.00
22522	Block Sidewalk Ramp		\$ 333.00	\$ 333.00
22523 (A)	Abandon Vehicle On Highway		\$ 105.00	\$ 105.00
22523 A/B	Abandoned Vehicle		\$ 105.00	\$ 105.00
22523 (B)	Abandon Vehicle - Private Property		\$ 105.00	\$ 105.00
22526 (A)	Blocking Intersection		\$ 53.00	\$ 53.00
22951	Park Lot - Street & Alley		\$ 25.00	\$ 25.00
22952 (A)	Park Lot-Tow/Removal		\$ 40.00	\$ 40.00
22952 (B)	Park Lot-Tow/Removal		\$ 40.00	\$ 40.00
23333	Stop/Park On Bridge		\$ 43.00	\$ 43.00

**City of Half Moon Bay
Draft Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

6 Citation Fee Schedule						FY 2025-26 Fee	Delinquent Fee		
23336	Violate Posted Signs					\$ 40.00	\$ 40.00		
28071	Bumper Required-Fine Or P/C					\$ 25.00	\$ 25.00		
22507.8 (A)	Handicapped Space Without Placard					\$ 333.00	\$ 333.00		
4000 (A)	Unregistered Vehicle					\$ 53.00	\$ 53.00		
4462 (B)	Registration On Wrong Vehicle					\$ 30.00	\$ 30.00		
4464	Altered License Plate					\$ 30.00	\$ 42.00		
5200	Lic Plate Missing - Fine Or P/C					\$ 35.00	\$ 35.00		
5201	Plate Positioning - Fine Or P/C					\$ 30.00	\$ 30.00		
5202	Period Of Display - Fine Or P/C					\$ 30.00	\$ 30.00		
5204 (A)	Tags Attach Wrong - Fine Or P/C					\$ 30.00	\$ 30.00		

Notes

- [1] Citation fee amounts increase for two or more offenses. Applicable fees are stated on the violation notice.
- [2] California Vehicle Code Fees are established by the State of California and are not escalated by the CPI All Urban Consumers/San Francisco-Oakland-San Jose

**City of Half Moon Bay
Draft Master Fee Schedule
Other Fees, Charges & Services**

Fees are increased annually by the annual average CPI-W San Francisco-Oakland-Hayward of the previous year (excluding Development Impact Fees and Public Safety)

6 Citation Fee Schedule			FY 2025-26 Fee	Delinquent Fee		
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IX. REFUND POLICY

Any request for Fee refunds shall be submitted in writing to the appropriate Department’s Director within 90 days from the date of submittal. The grounds for requesting a refund shall be detailed in the written request. However, once the City has commenced work on an applicable service for which a fee is charged, no refunds are allowed. The Department’s Director shall determine if a fee is refundable based on this criterion. Any refund will be net a processing fee equivalent to 0.5 hours of the Building Hourly Rate and any other incidentals that may be incurred. The party requesting the refund shall be informed in writing of the decision of the Department’s Director within ten (10) working days of receiving the written refund request. The requesting party may appeal the determination of the Department’s Director to the City Manager, within ten (10)